

State of New Hampshire
Division of Procurement and Support Services
Bureau of Purchase and Property
25 Capitol Street, State House Annex
Concord, NH 03301-6398

Date: 11/24/15
Bid No.: 1839-16
Date of Bid Opening: 12/23/15
Time of Bid Opening: 2:00 PM (EST)

YOU MAY EMAIL YOUR BID TO KARKEN DORSETT AT: EMAIL PRCHWEB@NH.GOV

BID INVITATION FOR CONTRACT: CLOTHING-UNIFORMS

[Insert name of signor] KATHY J. BRACE on behalf of BEN'S UNIFORMS, INC. [insert name of entity submitting bid (collectively referred to as "Vendor")] hereby submits an offer as contained in the written bid submitted herewith ("Bid") to the State of New Hampshire in response to BID #1839-16 at the price(s) quoted herein in complete accordance with the bid.

Vendor attests to the fact that:

1. The Vendor has reviewed and agreed to be bound by the Bid.
2. The Vendor has not altered any of the language or other provisions contained in the Bid document.
3. The Bid is effective for a period of 180 days from the Bid Opening date as indicated above.
4. The prices Vendor has quoted in the Bid were established without collusion with other vendors.
5. The Vendor has read and fully understands this Bid.
6. Further, in accordance with RSA 21-I:11-c, the undersigned Vendor certifies that neither the Vendor nor any of its subsidiaries, affiliates or principal officers (principal officers refers to individuals with management responsibility for the entity or association):
 - a. Has, within the past 2 years, been convicted of, or pleaded guilty to, a violation of RSA 356:2, RSA 356:4, or any state or federal law or county or municipal ordinance prohibiting specified bidding practices, or involving antitrust violations, which has not been annulled;
 - b. Has been prohibited, either permanently or temporarily, from participating in any public works project pursuant to RSA 638:20;
 - c. Has previously provided false, deceptive, or fraudulent information on a vendor code number application form, or any other document submitted to the state of New Hampshire, which information was not corrected as of the time of the filing a bid, proposal, or quotation;
 - d. Is currently debarred from performing work on any project of the federal government or the government of any state;
 - e. Has, within the past 2 years, failed to cure a default on any contract with the federal government or the government of any state;
 - f. Is presently subject to any order of the department of labor, the department of employment security, or any other state department, agency, board, or commission, finding that the applicant is not in compliance with the requirements of the laws or rules that the department, agency, board, or commission is charged with implementing;
 - g. Is presently subject to any sanction or penalty finally issued by the department of labor, the department of employment security, or any other state department, agency, board, or commission, which sanction or penalty has not been fully discharged or fulfilled;
 - h. Is currently serving a sentence or is subject to a continuing or unfulfilled penalty for any crime or violation noted in this section;
 - i. Has failed or neglected to advise the division of any conviction, plea of guilty, or finding relative to any crime or violation noted in this section, or of any debarment, within 30 days of such conviction, plea, finding, or debarment; or
 - j. Has been placed on the debarred parties list described in RSA 21-I:11-c within the past year.

This document must be signed by a person who is authorized to legally obligate the responding vendor. A signature on this document indicates that all State of New Hampshire terms and conditions are accepted by the responding vendor and that any and all other terms and conditions submitted by the responding vendor are null and void, even if such terms and conditions have terminology to the contrary. The responding vendor shall also be subject to State of New Hampshire terms and conditions as stated on the reverse of the purchase order.

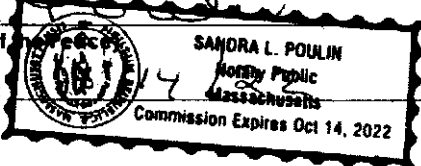
Authorized Signor's Signature Kathy J. Brace Authorized Signor's Title GENERAL MANAGER

NOTARY PUBLIC/JUSTICE OF THE PEACE

COUNTY: Essex STATE: MA ZIP: 01913

On the 21ST day of December, 2015, personally appeared before me, the above named Kathy Brace in his/her capacity as authorized representative of _____, known to me or satisfactorily proven, and took oath that the foregoing is true and accurate to the best of his/her knowledge and belief.

In witness thereof, I hereunto set my hand and official seal.

Samuel Poulain
(Notary Public/Justice of the Peace)
My commission expires: 4 (Date)


Form P31-B

- **SUBSTITUTIONS**

Successful Vendor may offer an equivalent for construction items that will not adversely change or alter the quality and finished product. Substitutions or equivalents shall not apply to the fabric, colors or any custom details. All substitutions must be so noted in offer and must be accompanied by detailed specifications for product or process change. No substitutions to materials, construction or any other items shall be allowed without the express permission of the State of New Hampshire using agency or department.

- **WORKMANSHIP**

All workmanship shall be of first quality in every respect and shall be full cut to permit reasonable alteration. Garments shall be delivered clean, pressed and under pressed in a workmanlike manner. There shall be no defective stitching, loose ends of thread or raw edges of fabric showing in any part of finished garment. All garments shall be free from defects which affect appearance or which might impair serviceability.

SPECIFICATION COMPLIANCE:

Vendor's offer must meet or exceed the required specifications as written. The State of New Hampshire shall be the sole determining factor of what meets or exceeds the required specifications.

Unless otherwise specified by the Bureau of Purchase and Property in this bid invitation document, all uniform clothing offered by the Vendor must be new; shall not be used, refurbished; shall not have been used as demonstration, and shall not have been placed anywhere for evaluation purposes.

The manufacturers and/or product numbers indicated are the only ones that are acceptable under this bid invitation.

See Attached: Specification Sheets.

MINIMUM ORDERS:

There will be no minimum order whether in item quantity or dollar value associated with any contract resulting from this bid. The State of New Hampshire reserves the right to reject and/or negotiate this point should the State, in its sole judgment, deems the minimum to be not in the best interest of the State of New Hampshire.

SAMPLE UNIFORM GARNMENT FOR AWARD:

The successful Vendor shall be required to submit a sample uniform made to the measurements of a trooper designated by the NH State Police. Sample must be provided within thirty (30) business days of a formal request after bid opening and shall be provided at no cost to the state. Sample garments must be clearly marked "Bid Sample - 1839-16". Should the sample thus furnished be found to be unsatisfactory due to construction or materials, it shall be sufficient cause for cancellation of award.

OFFER:

Vendor hereby offers to furnish to State of New Hampshire agencies and institutions and to any political sub-division and authorized non-profit organization wishing to participate, in accordance with all of the requirements of this bid invitation at the following prices for the entire contract term and any extension.

See Attachment A: Offer Sheet

VENDOR CONTACT INFORMATION:

The following information is for this office to be able to contact a person knowledgeable of your bid response, and who can answer questions regarding it:

JACK BRACE

Contact Person

(978) 388-0471

Local Telephone Number

(800) 255-2367

Toll Free Telephone Number

(978) 388-7878

Fax Number

jack@bensuniforms.com

E-mail Address

www.bensuniformsonline.com

Company Website

BEN'S UNIFORMS, INC.

Vendor Company Name

07-171-1071

DUNS #

20 MAIN STREET, AMESBURY, MA 01913

Vendor Address

STATE OF NEW HAMPSHIRE
BUREAU OF PURCHASE AND PROPERTY
STATE HOUSE ANNEX
25 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6398

ADDENDUM #1 TO BID INVITATION # 1839-16

DATE OF BID OPENING: December 23, 2015

TIME OF BID OPENING: 2:00 PM (EST)

FOR: CLOTHING-UNIFORMS

Q. What is the reason why you are conducting this purchasing activity now instead of at some other time?

A. The existing contracts expire December 31, 2015.

Q. Are users who learned of this bid opportunity through other sources required to formally register their interest in this opportunity with you?

A. No, any interested parties that meet the specifications of the RFB as specified under "AWARD" may bid on this opportunity without prior notice to the State. The State of New Hampshire bids are publicly posted at: http://das.nh.gov/purchasing/bids_posteddate.asp?sort=PostedDate. Please note that Vendors must be registered to conduct business in the State of New Hampshire, as specified under the "Vendor Certifications" section of this RFB.

Q. By what date are you anticipating making a final selection for this opportunity?

A. December 31, 2015, awards will be made public only upon approval by the Commissioner of the Department of Administrative Services.

Q. Will you publish a list of all questions and answers you receive about this procurement, or are you answering questions one on one only?

A. All questions and answers are published in the form of an addendum.

PURCHASING AGENT: KAREN DORSETT

TEL. NO.: 603/271-3146

NOTE: IN THE EVENT THAT YOUR BID INVITATION HAS BEEN SENT TO THIS OFFICE PRIOR TO RECEIVING THIS ADDENDUM, RETURN ADDENDUM WITHIN THE SPECIFIED TIME WITH ANY CHANGES YOU MAY WISH TO MAKE AND MARK ON THE REMITTANCE ENVELOPE BID INVITATION NUMBER AND OPENING DATE. RETURNED ADDENDA WILL SUPERSEDE PREVIOUSLY SUBMITTED BID.

BIDDER BEN'S UNIFORMS, INC. **ADDRESS** 20 MAIN STREET, AMESBURY, MA 01913

BY Kathy J. Brace
(this document must be signed)

KATHY J. BRACE
(please type or print name)

TEL. NO. 978 388-0471

Please visit: <http://das.nh.gov/purchasing>
(click on "Bid, Proposals...") for complete bid and addendums.

STATE OF NEW HAMPSHIRE
BUREAU OF PURCHASE AND PROPERTY
STATE HOUSE ANNEX
25 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6398

ADDENDUM #2 TO BID INVITATION # 1839-16

DATE OF BID OPENING: December 23, 2015

TIME OF BID OPENING: 2:00 PM (EST)

FOR: CLOTHING-UNIFORMS

Q. Is the total quantity to be filled as needed or all at once?

A. The quantities placed may be filled by bulk and as needed.

Q. Are there samples needed with the bid?

A. See Page 9, "Product Samples" and Page 10, "Sample Uniform Garment for Award".

PURCHASING AGENT: KAREN DORSETT

TEL. NO.: 603/271-3146

NOTE: IN THE EVENT THAT YOUR BID INVITATION HAS BEEN SENT TO THIS OFFICE PRIOR TO RECEIVING THIS ADDENDUM, RETURN ADDENDUM WITHIN THE SPECIFIED TIME WITH ANY CHANGES YOU MAY WISH TO MAKE AND MARK ON THE REMITTANCE ENVELOPE BID INVITATION NUMBER AND OPENING DATE. RETURNED ADDENDA WILL SUPERSEDE PREVIOUSLY SUBMITTED BID.

BIDDER Bea's Uniforms, Inc. **ADDRESS** 20 MAIN STREET, AMESBURY, MA 01913

BY Kathy J. Brace
(this document must be signed)
KATHY J. BRACE **TEL. NO.** 978 388-0471
(please type or print name)

Please visit: <http://das.nh.gov/purchasing>
(click on "Bid, Proposals...") for complete bid and addendums.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/04/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Phone: (978) 984-5210 Fax: (978) 474-0890

MARSHALL LEINSON

SAMEL INSURANCE AGENCY, INC.

15 CENTRAL STREET

ANDOVER MA 01810

INSURED

BEN'S UNIFORM INC

20 MAIN STREET

AMESBURY MA 01913

CONTACT NAME: Samel Insurance Agency, Inc.

PHONE

(A/C, No, Ext): 978-474-0810

FAX

(A/C, No): 978-474-0890

E-MAIL

ADDRESS: info@samel-ins.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Mass Retail Merchants

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER: 44523

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY						EACH OCCURRENCE \$
	COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
	CLAIMS-MADE OCCUR						MED. EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
							GENERAL AGGREGATE \$
							PRODUCTS - COMP/OP AGG \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						COMBINED SINGLE LIMIT (Ea accident) \$
	POLICY PRO-JECT LOC						BODILY INJURY (Per person) \$
	AUTOMOBILE LIABILITY						BODILY INJURY (Per accident) \$
	ANY AUTO						PROPERTY DAMAGE (per accident) \$
	ALL OWNED AUTOS						
	HIRED AUTOS						
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED RETENTION \$						
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			014005032084116	01/01/16	01/01/17	X WC STATUTORY LIMITS OTH ER \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?						E.L. EACH ACCIDENT \$ 100,000
	(Mandatory in NH)						E.L. DISEASE-EA EMPLOYEE \$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE-POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Operations Usual to a Uniform Supplier

CERTIFICATE HOLDER

State of New Hampshire
Department of Administrative Services
Bureau of Purchasing and Property
25 Capitol Street, RM 102
Concord, NH 03301

Attention:

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Marshall Leinson

ATTACHMENT A: OFFER SHEET
RFB 1839-16 UNIFORMS-CLOTHING

Specifications	Description	Brand/Product #	Estimated Annual Usage	Unit of Measure (UOM)	Price/Unit	Year 2016 Delivered Price for 1/1/16-12/31/16	Year 2017 Delivered Price for 1/1/17 - 12/31/17	Year 2018 Delivered Price for 1/1/18 - 12/31/18
STATE POLICE								
A	NH SP Summer Shirts, short sleeve (Unisex)	RaeFord Mills #571-590	100	Each	\$73.40	\$7,340.00	\$7,340.00	\$7,340.00
B	NH SP Winter Shirts, long sleeve (Unisex)	RaeFord Mills #573-590	100	Each	89.75	\$8,975.00	\$8,975.00	\$8,975.00
C	NH SP Summer Trouser, Non-Com (Unisex)	RaeFord, #573-437	100	Each	90.6	\$9,060.00	\$9,060.00	\$9,060.00
D	NH SP Winter Trouser, Non-Com (Unisex)	RaeFord, 645-437	100	Each	92.8	\$9,280.00	\$9,280.00	\$9,280.00
E	NH SP Summer Trouser, Commissioned Officer (Unisex)	RaeFord, 573-437	30	Each	90.6	\$2,718.00	\$2,718.00	\$2,718.00
F	NH SP Winter Trouser, Commissioned Officer (Unisex)	RaeFord, 645-437	30	Each	92.8	\$2,784.00	\$2,784.00	\$2,784.00
CORRECTIONS								
G	Long Sleeve Shirts 35W5435 (Unisex)	Flying Cross by Fechheimer, #35W5435	140	Each	36	\$5,040.00	\$5,040.00	\$5,040.00
H	Short Sleeve Shirts 85R5435 (Unisex)	Flying Cross by Fechheimer, #85R5435	780	Each	40	\$31,200.00	\$31,200.00	\$31,200.00
I	Inner Jacket, Zips inside, Blauer 6120 (Unisex)	B. Dry, #6120	140	Each	115	\$16,100.00	\$16,100.00	\$16,100.00
J	Outer Jacket Parker, Blauer 9860 (Unisex)	B. Dry, #9860	140	Each	144	\$20,160.00	\$20,160.00	\$20,160.00
K	Trouser, Blauer 8810x (Unisex)	Product #8810X 6	900	Each	58.5	\$52,650.00	\$52,650.00	\$52,650.00
L	Sweater, Blauer 210 (Unisex)	Product #210	110	Each	75	\$8,250.00	\$8,250.00	\$8,250.00
					SUB-TOTAL:	\$173,557.00	\$173,557.00	\$173,557.00
					GRAND-TOTAL:	\$520,671.00		